

Stop Payment Order on Owner Check/EFT/ACH

Member Check/EFT/ACH > Nonpayment > Stop Payment



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This Request for a Stop Payment Order on a Check/EFT/ACH was Taken 1

For Owner Draft/Check For EFT/ACH Order taken in person Order taken by phone** Order taken online
Date _____ Time _____ am pm Cancel/Revoke Order Renew for another 6 months Fee _____

Owner Information 2

Owner 1 Name _____ Address _____ City _____ State _____ ZIP _____ Account No. _____
Home Phone _____ Mobile Phone _____ Work Phone _____ Email _____

Additional Owner Information (Optional) 3

Owner 2 Name _____ Address _____ City _____ State _____ ZIP _____
Home Phone _____ Mobile Phone _____ Work Phone _____ Email _____

Information about the Check(s) to Be Stopped 4

Check Number(s) _____ Amount of Check(s) _____ Date of Check(s) _____
Name(s) of Payee(s) _____ Reason (Optional) _____

Information about the EFT/ACH to Be Stopped 5

Amount of EFT/ACH _____ Transaction/Item Date _____ Reason (Optional) _____
Name(s) of Payee(s) _____
 Stop EFT/ACH one time only Stop all future EFT/ACH payments Expiration Date _____ Indefinite

Additional Facts, Information or Comments about the Stop Payment Order on Check(s)/EFT/ACH (Optional) 6

Terms and Conditions Applicable to this Stop Payment Order 7

The owner requests that the credit union stop payment on and return the above described check(s)/EFT/ACH entries.

Owner Acknowledges:

- This Stop Payment Order IS NOT EFFECTIVE if a check, item, EFT or ACH entry already has been paid or if this Stop Payment Order is received by our credit union at a time or in a manner that does not afford us a reasonable opportunity to act on the Stop Payment Order.
- A Stop Payment Order for a check received on the day a check or an item arrives at our credit union for payment may not afford us a reasonable opportunity to act on the Stop Payment Order. A Stop Payment Order for a preauthorized EFT or ACH draft must arrive at least three (3) business days preceding the scheduled date of the EFT or ACH entry. Otherwise we will not be responsible for stopping payment. Stop Payment Orders cannot be made for any point of sale EFT, cashier or certified check of any payment guaranteed by the credit union.
- Errors and/or omissions in the information provided or description of the check, item, EFT or ACH entry in this Stop Payment Order may prevent us from stopping payment of the check, item, EFT or ACH entry.
- For checks, this Stop Payment Order is effective for six (6) months from the date the Stop Payment Order initially is placed. If the Stop Payment Order is not renewed, a check or item may be paid and cannot (with few exceptions) be returned thereafter. For ACH items, if this stop payment order has no expiration date, by signing below you certify that you have notified the originator that its authority to debit your account has been revoked. For ACH items, a stop payment order will remain in effect until you revoke it or until all ACH entries to which it applies have been returned.
- To cancel an order for a check, or revoke an order for an ACH, you agree that we may require you to confirm your request in writing and/or with your signature, which may be accomplished with this order form and the Cancel Order box above. Additionally the cancellation of an order may require the payment of a service charge as stated in "Our Rates & Service Charges." You understand that the cancellation of a Stop Payment Order is not effective until we have had a reasonable opportunity to act on the cancellation of the order.

** Phone Stop Payment Orders must be confirmed by you in writing and received by our credit union within fourteen (14) calendar days to remain in effect.

I agree to pay a fee for this Stop Payment Order as specified in your current "Our Rates & Service Charges."

Notice—Your Check May Be Converted to an EFT: In some circumstances, a person, merchant or other organization can convert your check and/or check information to an electronic fund transfer (EFT) that may or may not contain the check number shown on this Stop Payment Order. You understand that we as your credit union are not in control of this conversion process, and that the conversion of your check to an electronic fund transfer may result in a check or item being paid even though you have requested us to stop payment on the check. You should examine your account statement promptly and carefully, and notify us immediately in the event you believe a check, draft, item or electronic fund transfer that was paid or debited against your account is unauthorized.

Owner 1 Signature _____ Owner 2 Signature _____

CJ Employee Name _____ ID Number _____ Date _____ Reviewed 8